

# Mityana UK Privacy Statement

At Mityana UK, we're committed to protecting your data and respecting your privacy. This statement explains when and why we collect personal information, how we use it, how we store it, the conditions under which we may disclose it to others and how we keep it secure.

Any questions regarding this statement and our privacy practices should be sent by email to [enquiry@mityanacharity.org](mailto:enquiry@mityanacharity.org) or write to Mityana Charity, 6 Tanglely Drive, Wokingham, RG41 2NY.

## Who are we?

We are a Charity dedicated to helping deprived people in Mityana and surrounding districts in Uganda, by supporting education, improving healthcare, assisting religious communities, enhancing provision of water and sanitation, and raising awareness of basic rights and freedoms.

- We focus on projects which support sustainable development to meet the needs of the present without compromising the ability of future generations to meet their own needs.
- Assistance is given to individuals, families and groups regardless of their gender, tribe or religious denomination.

The registered address of the Charity is 6 Tanglely Drive, Wokingham, RG41 2NY, and the registered charity number is 1064825.

## How do we collect information from you?

We obtain information about you when you use our website, when you contact us about sponsorship or our charity projects, when you donate, or if you register to receive one of our standard communications: newsletter, AGM invitations, Annual Reports and occasional updates on the charity's achievements.

## What type of information is collected from you?

The personal information we collect when you use our website or contact us can include your name, address, contact details including your email address and phone number.

If you make a donation or sponsor a child in Mityana, Uganda, we may also hold information relating to your Gift Aid declaration.

## Legal basis for collecting this information

Our legal basis for collecting and processing this enquiry, sponsorship and donation data is based on your consent to do so. We may also be legally required to hold some types of information to fulfil our statutory obligations (for example financial record keeping and Gift Aid).

## How is your information used?

We may use your information to:

- process a donation that you have made;
- send you information about your sponsored child
- notify you of changes to our services to you;
- send you our standard communications when you have requested us to do so.
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## Who has access to your information?

We will not sell or rent your information to third parties or share your information with third parties for marketing purposes.

Please be reassured that we will not release your information to third parties unless we are required to do so by law, for example, by a court order or for the purposes of prevention of fraud or other crime.

When you are using our online donation pages, your credit/debit card transaction is processed by a secure third-party payment processor. If you have any questions regarding secure transactions, please do contact us.

We retain all data within the EU and your data is not transferred to Uganda. When any services we use process data in the USA, data protection assurance is provided via the EU-US Privacy Shield framework.

## Storage and retention of data

We have put in place technical and organisational security measures to prevent the loss or unauthorised access of your personal information. However, whilst we have used our best efforts to ensure the security of your data, please be aware that we cannot truly guarantee the security of information transmitted over the Internet.

We will hold your personal information on our systems for as long as is necessary for the relevant activity and review this.

We may store cookies on your computer, please refer to our [Cookie Statement](#) for details.

## Your choices

You have rights over the information we hold about you and how we communicate with you about the vital work we do for the community in Mityana, Uganda.

*The right to information & access* – you can ask us any time for details of your contact information such as name, address, contact details, your email address and phone number.

*The right to rectification* – if any of the information we hold is incorrect or you change address, email or telephone number please email us the updated information.

*The right to be forgotten* – if you ever wished us to delete your data, please let us know.

*The right to restriction of processing* – you can choose whether to receive direct communications from us and can update your choice at any time by emailing us.

We also of course respect your rights to notification, your right to object and your right to appropriate decision making

## How you can access and update your information

If you change email address, or any of the other information we hold is inaccurate or out of date, please email us at: [enquiry@mityanacharity.org](mailto:enquiry@mityanacharity.org) or write to our Data Protection Officer, Bob Riddaway, at 6 Tangleway Drive, Wokingham, RG41 2NY.

You have the right to ask for a free copy of the information we hold about you and you can contact us to request this.

A copy of this Privacy Statement can be downloaded as a [PDF file here...](#)